

## Chromebook Loan Agreement

### Nashua School District

One Google Chromebook and charger are being loaned to the Student/Borrower and are in good working order. It is Student/Borrower's responsibility to care for the equipment and ensure that it is retained in a safe environment.

This equipment is, and at all time remains, the property of **Nashua School District** of Nashua, New Hampshire and is herewith lent to the Family/Student/Borrower for educational purposes only for the academic period of the remote learning period. Students shall have no expectation of privacy with respect to the Chromebooks provided by the District or any materials therein. The District may inspect the Chromebooks and review materials therein at any time with or without notice.

**Families/Student/Borrower** may not deface or destroy this property in any way. Inappropriate use of the machine may result in the Student/Borrower losing his/her right to use this computer. The equipment will be returned to the school when requested by the Nashua School District, or sooner, if the **Student/Borrower** withdraws from the Nashua School District prior to the end of the school year.

The District Property may be used by **Student/Borrower** only for non-commercial purposes, in accordance with the District's policies and rules, the Responsible User Guide, as well as local, state, and federal statutes. Please review the assurances of both the parent and students.

**Student/Borrower** may not install or use any software other than software owned or approved by the District and made available to **Student/Borrower** in accordance with this Receipt and Agreement.

The **Student/Borrower** agrees to make no attempts to change or allow others to change the privileges and capabilities of this user account.

The **Student/Borrower** agrees to make no attempts to add, delete, access, or modify other user accounts on the Google Chromebook and on any school-owned computer.

The Nashua School District network is provided for the academic use of all students and staff.

The **Student/Borrower** agrees to take no action that would interfere with the efficient, academic use of the network.

Identification and inventory labels/tags have been placed on the Google Chromebook. These labels/ tags are not to be removed or modified. If they become damaged or missing, contact tech support for replacements. Additional stickers, labels, tags, or markings are not to be added to the Google Chromebook.

A Google Apps for Education account is available for each **Student/Borrower** to use for appropriate academic communication with other students and staff members.

**Student/Borrower** acknowledges and agrees that his/her use of the District Property is a privilege and that by **Student/Borrower's** agreement to the terms hereof, **Student/Borrower** acknowledges his/her responsibility to protect and safeguard the District Property and to return the same in good condition and repair upon request by **Nashua School District**.

Students and parents/guardians must immediately report any damage to or loss of the Chromebook or accessories to the District by informing their instructor and the instructor will submit a help desk ticket.

Students who violate any of the provisions of this computer loan agreement or any other school rules or policies applicable to the use of the Chromebooks will be subject to disciplinary action.

**PLEASE READ THE ASSURANCES BEFORE SIGNING**

Parent Responsibilities	Student Responsibilities
<p>Your son/daughter has been issued a Google Chromebook computer to improve and personalize his/ her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this computer.</p> <ul style="list-style-type: none"> <li>•I will supervise my son's/daughter's use of the Google Chromebook at home.</li> <li>•I will discuss our family's values and expectations regarding the use of the Internet at home and will supervise my son's/ daughter's use of the Internet.</li> <li>•I will not attempt to repair the Google Chromebook.</li> <li>•I will report to the school any problems with the Chromebook.</li> <li>•I will make sure that my son/daughter recharges the Google Chromebook battery nightly.</li> <li>•I agree to make sure that the Google Chromebook is returned to the school when requested and upon my son's/daughter's withdrawal from the Nashua School District.</li> </ul>	<p>Your Google Chromebook is an important learning tool and is for educational purposes only.</p> <ul style="list-style-type: none"> <li>•When using the Google Chromebook at home, at school, and anywhere else I may take it,</li> </ul> <p>I will follow the policies of the Responsible User Guide of the Nashua School District - especially the Student Code of Conduct - and abide by all local, state, and federal laws.</p> <ul style="list-style-type: none"> <li>•I will treat the Google Chromebook with care by not dropping it, getting it wet, leaving it outdoors, or using it with food or drink nearby.</li> <li>•My Google Chromebook is my responsibility and will stay in my possession at all times.</li> <li>•I will not modify any software on the Google Chromebook.</li> <li>•I will honor my family's values when using the Google Chromebook.</li> <li>•I will not release personal information to strangers when using the Google Chromebook.</li> <li>•I will keep all accounts and passwords assigned to me secure and will not share these with any other students.</li> <li>•I will return the Google Chromebook when requested and/or the conclusion of remote learning to the Nashua School District.</li> </ul>